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\*LIMITED TO MATTERS  
 AND PROCEEDINGS BEFORE  
 FEDERAL COURTS & AGENCIES  
 \*\*REGISTERED PATENT AGENT  
 \*\*\*SENIOR COUNSEL

June 11, 2001

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Commissioner for Patents  
 Washington, D.C. 20231

**Box Missing Parts**

Re:   U.S. Patent Application  
 Appl. No. 09/801,725; Filed: March 9, 2001  
 For:   **System and Method for Sending Electronic Mail and Parcel Delivery  
 Notification Using Recipient's Identification Information**  
 Inventors:   King *et al.*  
 Our Ref:   1591.0050001

Sir:

The following documents are forwarded herewith for appropriate action by the U.S.  
 Patent and Trademark Office:

1.   Copy of Notice to File Missing Parts;
2.   Request to Approve Proposed Drawing Changes; and
3.   Return postcard.

It is respectfully requested that the attached postcard be stamped with the filing date of  
 these documents and returned to our courier.

The U.S. Patent and Trademark Office is hereby authorized to charge any fee deficiency,  
 or credit any overpayment, to our Deposit Account No. 19-0036. If extensions of time under  
 37 C.F.R. § 1.136 other than those otherwise provided for herewith are required to prevent  
 abandonment of the present patent application, then such extensions of time are hereby

Commissioner for Patents  
June 11, 2001  
Page 2

petitioned, and any fees therefor are hereby authorized to be charged to our Deposit Account No. 19-0036. A duplicate copy of this letter is enclosed.

Respectfully submitted,

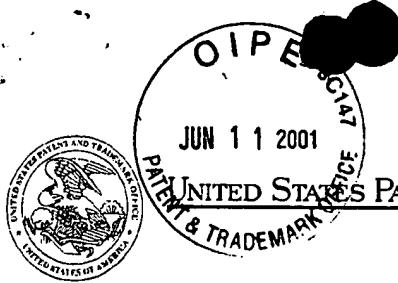
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Robert Sokohl  
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RES/RDL:vcf  
Enclosures

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 WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/801,725	03/09/2001	Tim King	1591.0050001

26111  
 STERNE, KESSLER, GOLDSTEIN & FOX PLLC  
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**CONFIRMATION NO. 5084**  
**FORMALITIES LETTER**

  
 OC00000005950637

Date Mailed: 04/09/2001

**NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION**

**FILED UNDER 37 CFR 1.53(b)**

***Filing Date Granted***

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

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Initial Patent Examination Division (703) 308-1202

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